

Minutes of the
Advisory Committee on Space Allocation and Design
House Majority Caucus Room
Monday, July 16th, 2007

The meeting was called to order at 8:42 am by Representative Bedke, Co-chair. Present were Senators Stegner, Geddes, Cameron and Werk; and Representatives Denney and Jaquet. Absent and excused was Representative Black. Also present were Senator Bart Davis; Tim Mason and Jan Frew, Division of Public Works; John Maulin, David Blenker and Natalie Miller, CSHQA; Mike Gwartney, Department of Administration; Jeff Youtz, Eric Milstead, Robyn Lockett, Lisa Kauffman, Matt Freeman, Shelia Ison and Maureen Ingram, Legislative Services Office; Jeannine Wood, Mary Sue Jones and Sarah Jane McDonald, Idaho Senate; Peter Morrill, Idaho Public Television; and Betsy Russell, John Miller and Greg Hahn, Idaho Press Corps.

Representative Bedke welcomed the committee asked for approval of the minutes from the February 8, 2007 meeting. After reading the minutes, Senator Stegner asked for a correction on page 3, paragraph 2, on the last sentence which read 'The committee unanimously agreed that there will be one kitchen staging area and two dining rooms' to be corrected to read 'one dining room.' Senator Werk seconded Senator Stegner's motion and the committee voted unanimously to have the official minutes corrected.

Jan Frew, Division of Public Works, updated the committee on the restoration progress of the Capitol. The most visible change to the public is the groundwork that has been done. The trees on the lawn have all been removed and are either being recycled and crafted into items to be reused in the new building or have been transplanted into a new location until the restoration is complete and they can be replanted on the Capitol lawn. The grass and topsoil has been scraped off and they are starting to dig the holes at each end of the building. Originally they had planned to dismantle the sandstone stairs and put them into storage and then reassemble them, but they found that the stairs had been adhered to the base blocks with concrete which then bonded to the sandstone, making it impossible for them to reuse them.

On the inside of the building, the known asbestos has been removed but they are anticipating possibly finding more within various walls. They did find that the caulking around the window frame contained asbestos, and so they are dealing with that as they remove those windows. In the basement, most of the walls

have been removed. The historical light fixtures, doors and hardware throughout the building are scheduled to be removed this coming week and they will be assessed, repaired, numbered, cataloged, and then reinstalled in their historic location when the construction is complete.

The first design package which consisted of the demolition and protection work is almost completed. They are working on soliciting bids on the second design package which will consist of the actual interior construction, mechanical, and electrical design. They are expecting to bid out one to two more design packages when that is completed. They are currently still on budget and on schedule for the project, with expected completion by December 2009.

Representative Bedke asked if there had been any surprises and Ms. Frew replied that the biggest surprise had been the estimate to dig under the east and west porticos, which they have found to be inadequate and they are looking to use some of the contingency dollars to supplement the increased cost.

Senator Stegner asked if at this early point was there any reason to believe that we would need to lengthen the project timeline and Ms. Frew replied that currently the project is on schedule and they are expecting to meet the original goal. However, she also stated that the construction schedules are updated monthly to keep a tight timeline in place but they are remaining realistic since this is a very large and very long project, and they realize that unforeseen problems could arise, but they are ready to deal with them if that does happen.

Senator Stegner inquired if they have to replace the sandstone porticos, how difficult would it be to match the original material and Ms. Frew replied that they can get a fairly close match but not an exact match. She indicated that from a restoration standpoint it would be their choice to keep them in place and protect them, but from the contractors point of view it is very difficult to dig underneath them and increases the estimate of what that would entail and they would prefer to demolish them and then rebuild new ones.

Representative Jaquet asked if a landscape plan had been developed at this point. Ms. Frew replied that they have transplanted most of the trees to use later but the actual landscape plan for the completed project had not been developed as of yet.

Representative Jaquet said she remembered that at one time they had discussed keeping the stairs in place and wondered why that idea had changed. Ms. Frew

replied that originally they had felt that they could tunnel underneath the stairs and keep them in place, but structurally that is not possible.

Senator Geddes asked if there was anyone appointed to document the process or if there was a website available for the public to log on and watch the progress of the restoration. Ms. Frew replied that there is a link on the Capitol Commission's website and that as part of the bid package they required the contractors to provide professional photo documentation on the Capitol restoration work.

Jeff Youtz briefed the committee on the situation with closing the traffic lanes around the construction site. The Capitol Commission worked with the Ada County Highway District to have lane closures around the building and to have the hard cost of closing a lane and removing it out of the traffic system billed directly to them instead of passing it on to the taxpayer. In the past few weeks Mr. Youtz had visited the Micron Technology Room up at UI and revisited the Capitol building in Utah and he took pictures which were provided to the committee members as examples of hearing room layouts and the technology used which will be reviewed throughout this meeting today.

John Maulin, the architect for the restoration project, reviewed the following issues listed below regarding tenant improvements and requested decisions today on these items in order to move forward on the interior design package for the wings.

1. Small Conference Rooms-The committee decided that these rooms would be primarily used for meetings with constituents, lobbyists, and small groups of people, so they could be outfitted in a more basic nature. They would like to have telephone/conference call unit and wireless capability, a white board, comfortable seating. The larger conference rooms should have the same amenities as the smaller rooms, but also have media capability such as projection screens and appropriate lighting for media presentations and more data jacks. The larger rooms will have the availability for video conferencing as well. It was agreed that they would not need a sink or kitchen type feature in either the small or large conference rooms. Mr. Maulin stated that mechanical system in the wings will be very modern and is flexible enough to meet the possible future needs of technological advances. He plans to 'overbuild' in terms of mechanical/technical pathways in both the Capitol and the wings to accommodate needs of future legislatures. Senator Geddes, citing a pending lawsuit, broached the issue of safety in the conference rooms as

far as people being put in uncompromising positions or people who were using the rooms for inappropriate behavior. Mr. Maulin will review some options for the doors so people would have privacy but also not feel like they are cut off from the outside. Mr. Youtz also pointed out that in the wings there is only one conference room on the Senate side and two on the House side, and the remaining rooms are within the Capitol proper, which already have frosted glass plates in them. Senator Cameron stated that he wanted a 'flow' in architecture and style between the existing building and the additions and he would like to see that in the choice of the new doors to reflect the historical ones.

2. Private Offices-These offices are designed to house two desks in the secretary's area in the first office and then a door which leads in to the private chairman's office. The committee decided that they didn't want another door be added to the chairman's office as a private entry. There was discussion on having some type of windows in the secretary's and the chairman's area and it was decided that 'clear stories' would be installed, which are windows that are installed on the upper portion of the wall only to let light in to the room but that still ensure privacy in the office. The door to the chairman's office will be solid with no windows. They also requested that extra sound privacy insulation be installed in the chairman's office to insure that conversations are kept private. There will be power jacks on all walls and data communication jacks on two walls to provide flexibility in office furniture layout. There was also discussion on the height of the ceilings in the private offices and the hearing rooms, the committee requested that the ceilings be as high as possible to give the feeling of openness since you are underground, and Mr. Maulin replied that the ceilings will be approximately 9 feet high in the offices but will check with Jan Frew to get the exact height. Mr. Maulin stated that the hallways would have similar motif so the transition between the wings and the main building would be seamless.
3. Open Offices-Jeff Youtz directed the committee to pgs. 13 & 14 of his handout showing color pictures of both the Texas and Utah Capitol which portrayed the seamless transition that the committee was concerned about. Mr. Youtz also directed the committee to pg. 15 which showed the cubicle type modern office setting that Utah is utilizing. The partitions which separated the cubicles were made of wood which tied in with the historic look of the building and the committee agreed that is the look they would like in areas where cubicles will be.

4. Restrooms-The committee agreed that the finishes in the private and public restroom facilities will be the same and similar to the original ones in the Capitol, with the small hexagon tiles used on the flooring. The original bathrooms are being updated with similar tile and fixtures but will not actually be remodeled.

Mr. Maulin then moved on to the wings and outlined the issues below and requested decisions on the following items today.

1. Raised Dais and Seating Configurations in the Hearing Rooms- Mr. Youtz reviewed the handout of the Texas and Utah Capitol which showed the hearing rooms and their layouts. The committee liked the way the Texas rooms had been laid out vs. the Utah or Washington rooms. Chairman Bedke recommended that the dais in the House hearing rooms be changed to run the length of the room since the House has more members and that way everyone can see and they don't have to have two rows of seats. The committee also asked for two more seats to be added to the dais for the committee secretary, intern/page or staff for both the House and Senate. There was discussion on raising the dais but that compromises the ceiling height and there are height issues as far as either putting in a ramp to access the dais or a larger step, so Mr. Maulin is going to look at the possibilities and will report to the committee at the next meeting. He is going to configure the daises in relation to the size of the committees. In the auditorium, the flooring is sloped and the dais will be raised with two rows of seating on it. There is a possibility for a flexible dais that can be moved around so Mr. Maulin will check into that option. There will be one large door leading into the auditorium and then two side doors for entrance as well.
2. Types of Seats-The committee discussed the option of fixed seating or moveable stackable seating. The auditorium will have fixed seating because the floor is sloped, but the hearing rooms have the option. The committee agreed on stackable seating for the hearing rooms and they stipulated they would like the most durable construction and comfortable seating in keeping with the wood and historic look of the Capitol.
3. Hearing Room Capabilities-The committee agreed that the hearing rooms will have flush wall mounted projection screens that have the option of swinging out from the wall for media presentations. There will also be LCD screens installed and the rooms will be wired for video conferencing for future use. The committee decided that all the hearing rooms will

have the capability for the latest media/video technology but that the specifics of what exactly will go in the rooms will be determined at a later time. They would like the conference meeting rooms to be wired for capability but they do not need to have the LCD screens in every room. The conference rooms will be equipped with computer hookups and phones and some will have conference call capability.

4. Built-in requirements-The committee decided not to have built-ins in the smaller conference rooms due to space. They did request that some of the larger rooms have built-ins which will be aesthetically more appealing and will fit in with the décor. They would like to have enough cabinet space to accommodate the binders and materials needed for each committee so the secretaries do not have to transport the materials back and forth from their office each time. On the larger rooms they would like to have a counter space for sign in sheets and built in cabinets for storage as well.
5. Dining room specifications-Mr. Maulin presented a schematic of the dining room, indicating that the kitchen area needed to stay where it was due to ventilation requirements so the kitchen will remain in the corner. Mr. Maulin asked for clarification on how the committee wanted food service to be handled, i.e. where the food will be prepped, what types of menus do they want to have, how will the food be distributed to the diners, and how will the trays, dishes and uneaten food be disposed of. The committee decided on a double-line buffet-style serving area with no short order cooking options. There will a soup/salad/sandwich option and a hot entrée available as well as service for breakfast. They would also like a beverage dispensing area which would offer soda, coffee, tea, juice, milk and an ice maker. They discussed the issue of staff utilizing the cafeteria but there is not enough seating to accommodate everyone at the same time. The decision was left to another meeting to have food service include the staff. Flooring was discussed and it was decided that a commercial grade carpet tile in the dining area would be the best option because if a portion get stained, then that tile can be replaced without having to replace the entire flooring area. In the food prep area the flooring will be hard tile which is easier to clean. Mr. Maulin presented a schematic on the layout of the dining tables and it was done to maximize seating for the space allotted. There was discussion on moving the tables or making them larger to accommodate more people but if you do that then you are limiting the amount of people you can seat.

6. Chamber voting system- Mr. Maulin stated that there is no historical value to either the House or Senate voting board or bill boards, so the committee can have either the same type of system they have now or they can go to a more modern type of video display. The committee decided that both the House and Senate will be equipped with modern LCD type screens in the chambers for the display of roll call/voting/bill numbers. The committee also requested that a board be displayed at the entrance to the wings which would be similar to the boards used at airports that show the arrival and departure times of flights and that scroll through list on a continuous basis. They felt this type of board would be able to display the order of the bills on the daily calendar for the public.

Jan Frew received new information that the committee requested earlier in the meeting and she wanted to share with them the height of the ceilings in the conference and hearing rooms in the wings:

- Main corridor (annex to the wings)- 12 feet
- Large auditorium- 11 feet (high side) to 13 feet (sloped area)
- Small and medium hearing rooms- 10 feet
- Offices- 9 feet

Betsy Russell, John Miller and Greg Hahn from the Idaho Press Corps addressed the committee on the possibility of obtaining more space for the press and media during session and during the interim. They were concerned because the 600 square feet allotted to the bullpen area for the press is far less space than they currently have had in the past. They feel that is not enough space to accommodate the full time reporters that come for the session plus the year round staff that has in the past resided in the basement of the rotunda. The 600 square feet is enough space for the session only reporters, but they are requesting additional space for the year round reporters, of which they will pay for the space as they have in the past. BSU radio has vacated their spot and the committee is assuming that they are not coming back to the new building as year round tenants because they have not contacted anyone to that effect. Senator Stegner presented a new plan that is approximately 750 square feet which would enable the press to install some permanent offices for the year round reporting staff. Ms. Russell, Mr. Miller, and Mr. Hahn reviewed the plan and stated that they would need approximately 900 square feet to cover the year round staff. The committee decided to let the architects play with the plans to see if they could accommodate the request and this issue will be addressed again at a future meeting.

Mr. Maulin and Mark Larson, Fire Marshall, reviewed the design for the sprinkler/fire prevention system. The design on the current plan is not configured correctly in relation to the space so they wanted to review it with the committee. The final design will be displayed on the updated plan which is coming out the 22nd of this month. The system in the wings will be brand new with sprinklers, smoke detectors and alarms and clearly marked exits on all doors and the stairways in case of an emergency. The system in the Capitol will be more difficult to install due to the historical construction and the accessibility of installation of a system. Mr. Maulin needed direction from the committee on their preference for systems in the House and Senate chambers, the JFAC room, and the rotunda. In the rotunda, Mr. Maulin suggested an Executive Order from the Governor and/or Legislative Rule that does not allow any combustible materials to be displayed in that area because the marble and surfaces are not a fire hazard but you increase that risk if you put combustible items in there. If you do that, then you do not have to build in a wet fire system to put out the fires. The chambers have a low possibility of fire but you could run sprinkler systems in the 2-story areas or install a stand pipe in one of the corners where the firemen could hook up their hoses without having to drag them inside. The committee decided to let Jeff Youtz handle the logistics of getting either an Executive Order or a Legislative Rule to not allow combustibles in the rotunda area and there would be no sprinkler system installed in the rotunda. They also decided that there would be no sprinklers in either the House or Senate chamber on the portion of the ceiling that was 2-stories high. It was also decided that the committee will allow the architects to come up with some options on the sprinkler system for the JFAC room.

All of the directives and requests for information from the committee today will be incorporated in the next set of plans and the design build team will have the draft plans for the committee to review at the next meeting.

The meeting was adjourned at 3:05 pm.